



MINUTES

Committee of the Whole Meeting

8:08 AM - Monday, September 26, 2022

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Bardwell called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, September 26, 2022, to order at 8:08 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Dan Grimshaw

Commissioners Absent: Kim Vaughan, Doug DuRussel

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Mike Miller, Jon Ramirez, Raquel Fuller, Tyler Ray, Sheila Long, Honorable Judge Jason E. Bitzer

Also Present Virtual: Tracy Violet, Cindy McKinney-Volz, Amanda Ertman, Don Derryberry, Bob Baxter, Lorna Violet, Dara Hood, Kim Brinkman, Sheriff Glen Skrent, Treasurer Ashley Bennett, Mary Drier, Kate Curtis, Brandon Bertram, Steve Root, Mark Haney, Matt Brown, Tim Green, Cody Horton, Christy Poulos, Barry Lapp, Cindy Hughes, Renee Francisco, Carrie Tabar, Shannon Beach, Steve Anderson

At 8:08 a.m., there were a total of 24 participants attending the meeting virtually.

County Updates

None

New Business

1. Courts 2023 Personnel Budget Request -
Honorable Jason E. Bitzer, District Court Judge and Sheila Long, Court Administrator, presented various requests for the 2023 Budget cycle including OnBase, additional staff request to work with the Treatment Courts and to fund the Law Clerk from part-time to full-time.
2. Victims of Crime Agency (VOCA) Grant Approval Received September 21, 2022 -
Clayette Zechmeister reported that she has received information from Nancy Cook that the grant has been approved.

Old Business

-Commissioner Young stated that the meeting with the Road Commission meeting tomorrow begins at 10:00 a.m. to discuss Vanderbilt Park.

Finance/Technology

Primary Finance/Technology

1. Special Finance Meeting Regarding 2023 Budget (matter added) - Clayette Zechmeister reported that a Special Meeting is being planned for October 5, 2022.

On-Going and Other Finance

None

On-Going and Other Technology

1. Eean Lee provided an update regarding the conference he recently attended and security enhancement projects.

Building and Grounds

Primary Building and Grounds

1. Vanderbilt Park Update (matter added) - Mike Miller updated the Board regarding the purchase of property near Vanderbilt Park with a closing date on or before October 7, 2022.
2. Spending Request from Parks and Recreation Commission Chairman for Promotional Purposes - A request was received from Robert McKay to purchase signage and candy in order to participate in the Tuscola County Pumpkin Festival. Matter of signage to be placed on the Consent Agenda.

On-Going and Other Building and Grounds

Mike Miller provided an update on the People's State Bank Building and the Storage Facility. The contractor for the fence has not started the project yet.

Personnel

Primary Personnel

1. Information Systems Department Proposed Restructure - Eean Lee presented to the Board regarding restructuring his office and to add one additional Help Desk Technician. He is requesting the restructuring to be effective October 1, 2022 as it includes two promotions from within his Department. Matter to be placed on Thursday's agenda.

2. Dispatch Position -
Director Jon Ramirez explained the request to hire Bree Waterson. Matter to be placed on the Consent Agenda.
3. Animal Control Kennel Assistant Position -
Tyler Ray, Animal Control Director, presented his request to fill a vacant part-time Kennel Attendant. Matter to be placed on the Consent Agenda.

Recess at 10:04 a.m.

Reconvened at 10:10 a.m.

At 10:10 a.m., there were a total of 20 participants attending the meeting virtually.

4. Vanderbilt Park Host's Pay Review -
Clayette Zechmeister reported that the contract was implemented in 2015 and it is still in effect. Board discussed the current contract. The contract states the pay shall not exceed \$1,000.00 in a month which it has in the past. Clayette will look further into that matter.

On-Going and Other Personnel

Board discussed the requests received from Judge Bitzer this morning. Board also understands there are other requests from other Departments that will be forthcoming. Board discussed the sustainability of the requests that will be received.

Other Business as Necessary

-Board discussed the upcoming Budget process and various requests that will come before them during the process.

At 10:57 a.m., there were a total of 21 participants attending the meeting virtually.

Public Comment Period

None

Adjournment

Motion by Thomas Young, seconded by Dan Grimshaw to adjourn the meeting at 10:58 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO